



For financial advisers only

How to produce an unused ISA allowance report using Report Zone

Aegon Retirement Choices



Producing an unused ISA allowance report

This guide explains how to produce an unused ISA allowance report for your Aegon Retirement Choices (ARC) clients using Report Zone .

For further support when using ARC or One Retirement, see our full range of [Online support guides](#).

The screens we show are for demonstration purposes only.

Producing an unused ISA allowance report – Log in

- Go to our [login](#) page, select **Advisers** then select **Report Zone** to log in to Report Zone.

Log in to Aegon services

i Due to scheduled maintenance on our sites, our **Protection Online Services** will be unavailable from **Friday 24 September at 6.00pm** to **Saturday 25 September at 4.30pm**.

i Delay issuing consolidated tax vouchers (CTV) in client statements due between 19 April and 15 May 2021. Find out when CTVs will be available .

Choose user type:

Customers Employers **Advisers**

Want to register? Select the service below and we'll explain how.

Manage your clients

| | |
|--|---|
| Aegon Retirement Choices > | For Aegon Retirement Choices pensions, ISAs and General Investment Accounts. |
| One Retirement > | For One Retirement pensions. |
| Aegon Platform ↗ | (previously Cofunds) New and existing intermediaries can sign in to the Aegon Platform . |
| Protection > | This online service allows advisers to quote, submit and track protection applications. |
| Aegon & Scottish Equitable Pensions and Bonds > | Online services for Aegon or Scottish Equitable pensions and bonds. |

Management information

| | |
|-----------------------------------|--|
| Report Zone ↗ | For Aegon Retirement Choices and One Retirement intermediaries only. |
| Member Insights ↗ | For in-depth analysis of your schemes with actionable and measurable data. |

Get in touch – we're always here to help.

[Support and contact](#)

Learn some handy online security tips.

[Security centre](#)

Find training guides, latest news and range of client solutions for you.

[Adviser homepage](#)

Producing an unused ISA allowance report - Reports

- Select **Product Wrappers Opened and Held Reports**.

Reports

| Report group |
|--|
| + Adviser Remuneration Reports |
| + Client Valuations Reports |
| + Income Distributions Received Reports |
| + Investments Held and Traded Reports |
| + Model Portfolio Management Reports |
| + Product Wrappers Opened and Held Reports |

Producing an unused ISA allowance report – Select report

- Select **Customised wrapper level data**.

| Report name |
|---|
| + Product wrappers opened and held |
| Client income and withdrawals ↗ View regular and ad hoc withdrawals and any pension income taken by your clients. |
| Client retention ↗ View the value of wrappers which have left an adviser / network within a selected time period. |
| Completed transfers ↗ View details of completed transfers in. |
| Customised wrapper level data ↗ This report allows you to customise your report to include various fields held against each wrapper on the Aegon Retirement Choices platform. |
| Dealing Report ↗ View details of in progress and completed new business and top-up submissions within a selected time period. |
| In progress/completed pension transfers ↗ View details of in progress and completed pension transfers in. |
| Investments in use ↗ View a list of investments currently held and their value across all wrappers. |

Producing an unused ISA allowance report - Customise

- Select **Layout**
- Tailor your report to include the ISA data and any other information you require.
- Select **OK**.
- Now choose your data range and select **Get data**.

From: To:

The data table below allows you to select different amounts of data based on the layout and filter options. Please see the 'Instructions' panel below the table to see how this works.

Wrapper data

| | | |
|---|--|---|
| <input checked="" type="checkbox"/> From date | <input type="checkbox"/> Regular income amount | <input type="checkbox"/> Total Aegon charge |
| <input checked="" type="checkbox"/> To date | <input type="checkbox"/> Investment model | <input type="checkbox"/> Total transfers in |
| <input checked="" type="checkbox"/> Wrapper id | <input type="checkbox"/> Rebalancing enabled | <input type="checkbox"/> Total transfers out |
| <input checked="" type="checkbox"/> Product | <input type="checkbox"/> Adviser name | <input type="checkbox"/> Employer contribution (per yr) |
| <input checked="" type="checkbox"/> Investor name | <input type="checkbox"/> Branch name | <input type="checkbox"/> Member contribution (per yr) |
| <input checked="" type="checkbox"/> Investor id | <input type="checkbox"/> Network name | <input type="checkbox"/> Member contribution inc tax relief (per yr) |
| <input type="checkbox"/> First names | <input type="checkbox"/> Wrapper value (Start) | <input type="checkbox"/> Actual employer contribution (in period) |
| <input type="checkbox"/> Surname | <input type="checkbox"/> Wrapper value (End) | <input type="checkbox"/> Actual member contribution (in period) |
| <input type="checkbox"/> DOB | <input type="checkbox"/> Cash value | <input type="checkbox"/> Adhoc contributions (in period) |
| <input type="checkbox"/> Retirement date | <input type="checkbox"/> Asset value | <input type="checkbox"/> Total money out (in period) |
| <input type="checkbox"/> Retirement age | <input type="checkbox"/> Guarantee value | <input type="checkbox"/> Total money in (in period) |
| <input type="checkbox"/> Email | <input type="checkbox"/> Cash percentage | <input type="checkbox"/> Current ISA allowance |
| <input type="checkbox"/> Property name | <input type="checkbox"/> Excess/ deficit | <input checked="" type="checkbox"/> ISA Investments in tax year |
| <input type="checkbox"/> Care of | <input type="checkbox"/> Ongoing adviser charge | <input checked="" type="checkbox"/> Unsubscribed ISA allowance |
| <input type="checkbox"/> Address line 1 | <input type="checkbox"/> Fixed adviser charge | <input checked="" type="checkbox"/> Current ISA annual regular investment |
| <input type="checkbox"/> Address line 2 | <input type="checkbox"/> Initial adviser charge | <input type="checkbox"/> Scheme name |
| <input type="checkbox"/> Address line 3 | <input type="checkbox"/> Term based initial adviser charge | <input type="checkbox"/> Beneficiary 1 |
| <input type="checkbox"/> Postcode | <input type="checkbox"/> Adhoc adviser charge | <input type="checkbox"/> Beneficiary 2 |
| <input type="checkbox"/> Country | <input type="checkbox"/> Adviser charge percent | <input type="checkbox"/> Beneficiary 3 |
| <input type="checkbox"/> Inception date | <input type="checkbox"/> Adviser charge money | <input type="checkbox"/> Beneficiary 4 |
| <input type="checkbox"/> Income frequency | <input type="checkbox"/> Next term based charge | <input type="checkbox"/> Gain/loss £ |
| | <input type="checkbox"/> Total adviser charge | <input type="checkbox"/> Gain/loss percent |

Select:

Producing an unused ISA allowance report – Report display

- We'll then display your report.
- If you want to export your report to Excel, select the Excel icon at the bottom of the page – you can then filter it as you need.

| From date | To date | Wrapper id | Product | Investor name | Investor id | ISA Investments in tax year | Unsubscribed ISA allowance | Current ISA annual regular investment |
|------------|------------|------------|---------------------|---------------|-------------|-----------------------------|----------------------------|---------------------------------------|
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |
| 01/12/2019 | 01/12/2020 | XXXXXX | ISA Stocks & Shares | XXXXXX | XXXXX | £0.00 | £15,240.00 | £0.00 |



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